

AGENDA REVIEW
COMMITTEE ON BUSINESS AND COMMITTEE ON FINANCE
August 14, 2013

CONSULTANTS/CONTRACTED SERVICES

RESOLVED, That the Board authorizes its proper officers to enter into contracts with the following individuals/firms for the services and fees set forth in subparagraphs 1 through 12, inclusive.

Sealed bids were opened in the Conference Room A, of the Administration Building, 341 South Bellefield Avenue at 11:00 A.M. on Tuesday, July 16, 2013. The results will be tabulated and will be kept on file in the Purchasing Office. These bids were advertised as required by law in compliance with the School Code of the Commonwealth of Pennsylvania and guidelines set by the Board of Public Education including the Substance Abuse Policy.

1. INQUIRY # 8732 VARIOUS LOCATIONS

OVENABLE PRE-PORTIONED SCHOOL LUNCH TRAYS—Contract for the purchase of ovenable pre-portioned school lunch trays for use at the Food Service Plant Center for the ten (10) month period from September 1, 2013 through June 30, 2014.

1 Bid Received

SUPPLIER

Form Plastics Company, Inc. (5 Items)

TOTAL LOT PRICE

\$ 88,254.72

(See additional information attached)

SOFTWARE/HARDWARE:

2. MORRISON CONSULTING INC. (ACCESS 411)

Authorization is requested to enter into an agreement with Morrison Consulting for the purchase their Access 411 CAAS Student Identification System for **Pittsburgh Brashear High School**. The Access 411 entry system allows attendance taking as students enter the building as well as personal item inventory and management. The system will facilitate parental involvement by providing triggers that can immediately send electronic notifications to parents' cell phones and/or emails. Provided with the system will be training and hardware maintenance as well as onsite support. First year cost will be \$25,318.00 chargeable to Account Number 329-4329-19M-1190-758. Annual cost thereafter will be \$7,330.

SOFTWARE:

3. WORLD BOOK - CIPD

Authorization is requested to enter into a contract renewal with World Book for their World Book Online Advanced differential software package license for the period August 22, 2013 through June 20, 2014 as requested by Curriculum, Instruction and Professional Development. Software will be used by staff and students in grades K-12 and will provide online reference source. Total cost not to exceed \$18,998.46 chargeable to Account Number 4800-010-2250-650.

4. FOLLETT-DESTINY RESOURCE MANAGEMENT SOLUTION - CIPD

Authorization is requested to enter into a contract with Follett Software Co. for the purchase of their software license for their Destiny Resource Management Solution Summary Software for the period from August 22, 2013 through June 30, 2014 as requested by Curriculum, Instruction, and Professional Development. Software will be used by staff and students in grades K-12 and will make all libraries more efficient and effective in helping support active student learning and collaboration. Total cost not to exceed \$33,369.00 chargeable to Account Number 4800-010-2250-650.

HARDWARE MAINTENANCE:

5. EMC MAINTENANCE - TECHNOLOGY

Authorization is requested to enter into a maintenance contract renewal with EMC for the period October 19, 2013 through March 31, 2014 as requested by the Office of Information and Technology. The contract will be for maintenance for District owned EMC disk storage equipment housed at the District data center. This equipment is internally supported by the Office of Information and Technology and stores such applications for end-users as Pinnacle, Exchange Mail, Microsoft Office Documents and PeopleSoft. Total cost not to exceed \$37,627.36 chargeable to Account Number 5000-010-2844-438.

6. ePLUS-CISCO MAINTENANCE - TECHNOLOGY

Authorization is requested to enter into a contract renewal with ePlus for the period September 1, 2013 through August 30, 2014 for the Cisco Systems maintenance and support along with warranty on all primary District networking equipment as requested by the Office of Information and Technology. The equipment is managed in the District data center and within each District owned building and covers all software and hardware warranty services to maintain continuity and delivery of all District core services. Total cost not to exceed \$208,801.79 chargeable to Account Number 5000-010-2240-438.

7. **VARIOUS SCHOOLS**
Security Systems Maintenance Agreement
 Total Project Budget: \$100,000

ELECTRICAL WORK
 ES14-003-34

| CONTRACTOR | BASE BID |
|----------------------------------------------|-----------------|
| Ⓔ Allegheny City Electric | \$451.97 |
| <u>Accent Electronic Systems Integrators</u> | <u>\$453.64</u> |

Ⓔ Contractor submitted a non-responsive bid.

It is recommended that the bid be awarded to the lowest responsible bidder as follows:
Accent Electronic Systems Integrators for a total not to exceed \$100,000 for one year, January 1, 2014 through December 31, 2014 from account line 6303-010-4600-431.

Recommendation is based on a formula that incorporates a weighted sum-total of various hourly labor rates for the required work. The not-to-exceed amount is based on the District's anticipated annual needs.

8. **VARIOUS SCHOOLS**
Electrical Maintenance Agreement
 Total Project Budget: \$50,000

ELECTRICAL WORK
 ES14-001-34

| CONTRACTOR | BASE BID |
|-----------------------------|-----------------|
| <u>Air Technology, Inc.</u> | <u>\$242.22</u> |
| Allegheny City Electric | 366.69 |

It is recommended that the bid be awarded to the lowest responsible bidder as follows:
Air Technology, Inc. for a total not-to-exceed \$50,000 for one year, January 1, 2014 through December 31, 2014, from account line 6303-010-4600-431.

Recommendation is based on a formula that incorporates a weighted sum-total of various hourly labor rates for the required work. The not-to-exceed amount is based on the District's need to supplement the in-house maintenance staff for repairs.

9. **VARIOUS SCHOOLS**
Extraordinary Electrical Maintenance Agreement
Total Project Budget: \$200,000

ELECTRICAL WORK
ES14-002-34

| CONTRACTOR | BASE BID |
|-----------------------------|-----------------|
| <u>Air Technology, Inc.</u> | <u>\$167.34</u> |
| Allegheny City Electric | 196.15 |

**It is recommended that the bid be awarded to the lowest responsible bidder as follows:
Air Technology, Inc. for a total not to exceed \$200,000 for one year, January 1, 2014 through
December 31, 2014, from account line 6300-022-4600-431.**

Recommendation is based on a formula that incorporates a weighted sum-total of various hourly labor rates for the required work. The annual not-to-exceed amount is based on the District's need for major emergency electrical work.

10. **ACCENT ELECTRONIC SYSTEMS INTEGRATORS – FACILITIES**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into an agreement with Accent Electronic Systems Integrators, using the Commonwealth of Pennsylvania State General Services publicly bid and awarded COSTARS Program (Contract # 003-266, Vendor # 348222) for new security equipment and installation for centralized monitoring system and remote control for access and video surveillance at twenty-two (22) locations.

The operating period shall be from August 22, 2013 to November 15, 2013. The total contract amount shall not exceed \$650,000 from account line 6300-394-4640-450.

(See additional information)

11. **QUAD 3 GROUP – FACILITIES**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Quad 3 Group for electrical engineering design services for the central monitoring of the video surveillance systems at 22 locations within the District, including, but not limited to, the design/upgrades of security systems, electrical and engineering field surveys, reports, recommendations to solve electrical engineering and security problems, cost estimates, preparation of bidding documents, bid evaluations, inspections, construction administration services, final sign-offs and other related design services for projects as directed.

The operating period shall be from August 22, 2013 to December 31, 2014. The total contract amount shall not exceed \$75,000 from account line 6300-369-4400-330.

12. **DIGITAL VOICE CONTRACT (TBD) – TECHNOLOGY**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with TBD for the expansion of the District's digital voice capabilities to equip all schools with current and contemporary phone systems to replace the currently unsupported analog phone systems in nearly 50% of Districts schools. This lease agreement will equip all schools with digital voice equipment, integrated at each site to enable building PA communication capabilities, and extend digital voice to all instructional classrooms. The contract will establish one communication platform, and enable the District to recoup significant support costs with its current PA and legacy phone support maintenance.

The term of this lease will be 5 years from September 1, 2013 to August 31, 2018 with an annual lease cost of TBD from general fund TBD. [PLACEHOLDER]

PAYMENTS AUTHORIZED

13. Daily Payments- **\$29,982,759.47**

14. **ADDITIONS AND DEDUCTIONS to CONSTRUCTION PROJECTS**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize it proper officers to approve the additions and deductions to construction projects listed below and as detailed on attachment 15a.

APPROVAL OF ADDITIONS TO CONSTRUCTION PROJECTS

5 Additive Change Orders = \$ 27,725.83

2 Deductive Change Orders = (\$ 16,625.00)

TOTAL \$ 11,100.83

15. **INTEGRATED CORPORATE HEALTH – HUMAN RESOURCES**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize it proper officers to pay for flu shots for employees of the District. Providing flu shots supports both the District's Health Care Containment efforts, as well as its goals relative to employee wellness. Each year employees are afflicted with influenza, leading to illness, potential complications and absenteeism. Absenteeism is costly, both with regard to its effect on academic progress, as well as the cost of providing substitutes.

As the District is self-insured for the purpose of providing health care, the expenditure of funds from the self-insurance fund to provide flu shots and other health care services is a key strategy to reducing health care costs in the future.

The Flu shot clinics will be run on two dates in the fall at the PFT Building from the hours of 2:00 pm to 6:00 pm.

The total total payment shall not exceed \$88,000 from account line 2600-709-2832-330.

*This not to exceed amount (\$88,000) would only be realized if every employee received a flu shot.

16. **AUTOMOBILE LIABILITY INSURANCE - LAW**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize the renewal of the automobile liability and garagekeepers liability insurance coverage, through TBD Insurance Company , for the period September 1, 2013 to September 1, 2014, at a base premium of \$TBD payable from account line 001-0201-101-2590-522.

GENERAL AUTHORIZATION

17. **E PROPERTIES & DEVELOPMENT, LLC – OPERATIONS/LAW/SALE OF MCCLEARY**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to approve the sale of McCleary building for a purchase price of \$410,000 to E Properties & Development, LLC. The buyer has the support of the local community groups and submitted the highest bid for the property. The price exceeds the highest value opined in three appraisals.

(See attached Resolution)

18. **HILLTOP ALLIANCE COMMUNITY FLAGPOLE INSTALLATION– OPERATION/LAW**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to approve the installation of a lighted flagpole to be erected by Unique Services and Applications, Inc., (USA, Inc.). The flag pole will be installed on the parcel of land known as 32-E-159 at the corner of Mountain Avenue and Wagner Streets, the same location, which the District granted access to at its Legislative meeting on March 24, 2010 to the Hilltop Alliance Community Group giving permission for the them to erect a welcome sign to the entrance to their Community.

This is at no cost to the District. [PLACEHOLDER]

19. **ACE AMERICAN INSURANCE COMPANY – LAW/STUDENT ACCIDENT INSURANCE**

RESOLVED, that the Board of Public Education of the School District of Pittsburgh authorizes a student accident insurance plan through Ace American Insurance Company for the school year 2013-2014, which includes the following:

1. A voluntary plan, which has two options (a schooltime policy or a 24-hour policy), for all students at the expense of the parent/guardian of the student;
2. A compulsory plan and a catastrophic plan for all middle and secondary interscholastic athletes who are participants in athletic events under PIAA jurisdiction at the expense of the School District; and
3. A compulsory intramural sports rider to cover students in grades 3-5 who participate in competitive sports (non PIAA sanctioned) at the expense of the School District.

The total cost of the Compulsory Plan, the Catastrophic Plan and the Compulsory Intramural Sports Rider shall not exceed \$44,570.00 payable from Account No. 001-0201-010-2590-529.

20. **DONOR ASSISTED FUND/SCHOOL DISTRICT OF PITTSBURGH ALLEGHENY HIGH SCHOOL WAR MEMORIAL SCHOLARSHIP FUND**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to establish a Donor Assisted Fund (DAF) with the Pittsburgh Foundation consisting of the proceeds in the Allegheny High School War Memorial Funds in the current amount of \$98,150.62. The Superintendent would serve as the District representative for the Pittsburgh Foundation. The recipients would be chosen from North Side students per the terms of the original fund by a committee consisting of the Principal, teachers and counselors based upon criteria developed by the school.

The funds are currently held by PNC Bank which does not wish to administer trusts of this size. Approval of the Attorney General is required since this is a charitable trust. The original amount in the Fund was \$3,000. This action would authorized PNC to transfer the fund to the Pittsburgh Foundation, establish the Donor Assisted Fund with the Superintendent as the district representative with the Foundation/The name of the fund will be the School District of Pittsburgh Allegheny High School War Memorial Scholarship Fund.

21. **COLUMBIA GAS RIGHT-OF-WAY – FACILITIES (PITTSBURGH BRASHEAR HS)**

RESOLVED, That in order for Columbia Gas of Pennsylvania to replace and relocate gas service for the Brashear/South Hills site, the Board of Directors of the School District of Pittsburgh grant Columbia Gas of Pennsylvania a right-of-way to relocate gas service from Crane Avenue and abandon existing gas service from northeast section of property at Brashear/South Hills site upon terms and conditions acceptable to the Solicitor and the Chief Operations Officer. The work is to be performed by contractors authorized by Columbia Gas.

22. **AMENDMENT TO DELOITTE & TOUCHE CONTRACT – FINANCE**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend the contract previously approved with Deloitte & Touche, Committee on Business/Finance September, 2009, and amended in September 2011 and on October 24, 2012 for the District's Single Audit.

Reason for Amendment:

To cover the cost of:

Additional testing required by New GASB#57, GASB#62 - GASB#64

2 major programs added for A-133 requirements

Additional testing for worker's compensation related to new comprise and release procedures

Original Item:

RESOLVED, That the appropriate officers of the Board authorize Deloitte & Touche to conduct the School District's annual Single Audit for the fiscal years ended December 31, 2009 through December 31, 2013 in accordance with the District's request for proposals, Deloitte's proposal and Deloitte's revised pricing, as follows:

- Fiscal year ended December 31, 2009 \$167,915 (payable in 2010)
- Fiscal year ended December 31, 2010 \$190,871 (payable in 2011)
- Fiscal year ended December 31, 2011 \$224,928 (payable in 2012)
- Fiscal year ended December 31, 2012 \$158,150 (payable in 2013)
- Fiscal year ended December 31, 2013 \$161,300 (payable in 2014)

Total contract amount (due in 2012) is \$224,928 payable from account line 3300-010-2511-330.

Amended Item:

RESOLVED, That the appropriate officers of the Board authorize Deloitte & Touche to conduct the School District's annual Single Audit for the fiscal years ended December 31, 2009 through December 31, 2013 in accordance with the District's request for proposals, Deloitte's proposal and Deloitte's revised pricing, as follows:

- Fiscal year ended December 31, 2009 \$167,915 (payable in 2010)
- Fiscal year ended December 31, 2010 \$190,871 (payable in 2011)
- Fiscal year ended December 31, 2011 \$224,928 (payable in 2012)
- Fiscal year ended December 31, 2012 **\$198,988** (payable in 2013)
- Fiscal year ended December 31, 2013 \$161,300 (payable in 2014)

Total contract amount (due in 2013) is **\$198,988** payable from account line 3300-010-2511-330.

23. AMENDMENT TO CARL TRUSS CONTRACT –TECHNOLOGY

Board authorization is requested to amend the contract with Carl Truss, Consultants/Contracted Services, Item # 8, Committee on Business and Finance, approved at the February 26, 2013 Legislative meeting.

Reason for Amendment:

To amend the hours and cost as needed to support Dave Skalniak in the production of the electronic media.

Original Item:

RESOLVED, That the appropriate officers of the Board be authorized to renew the contract with Carl Truss beginning March 1, 2013 and finishing December 31, 2013 for 70 hours. Mr. Truss' services will be used as needed, to assist David Skalniak in the production of electronic media. Total cost is not to exceed \$3,150.00 from account line 5000-010-2240-348.

Amended: Item:

RESOLVED, That the appropriate officers of the Board be authorized to amend the contract with Carl Truss beginning March 1, 2013 and finishing December 31, 2013 **to add an additional 120 hours**. Mr. Truss' services will be used as needed, to assist David Skalniak in the production of electronic media. Total cost of this action shall not exceed **\$5,500** from account line 5000-010-2240-348.

INFORMATION ITEMS:

1. Travel Reimbursement Applications – August 2013
2. Travel Report – July, 2013

Respectfully submitted,
Floyd McCrea, Chairperson
Committee on Business and
Committee on Finance

PITTSBURGH PUBLIC SCHOOLS – Minority/Women Business Department

EBE Commitments by EBE subtypes (*Business/Finance Agenda*)

August 21, 2013

| Action Item | Sealed Bid Construction Projects | Contract Amount | EBE Goal | EBE Commitment | EBE Type MBE \$ | EBE Type WBE \$ | EBE Type DBE \$ | Comments |
|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|-----------------|----------|----------------|-----------------|-----------------------|-----------------|-------------------------------------|
| 7 | Various – Security Systems Maintenance – ELEC <i>Accent Electronic Systems Integrators</i> | \$100,000 | 0% | \$0 | \$0 | \$0 | \$0 | NTE |
| 8 | Various – Electrical Maintenance – ELEC <i>Air Technology, Inc.</i> | \$50,000 | 15% | \$25,000 | \$0 | \$50,000 | \$0 | NTE White female prime |
| 9 | Various – Extraord. Electrical Maintenance – ELEC <i>Air Technology, Inc.</i> | \$200,000 | 12% | \$100,000 | \$0 | \$100,000 | \$0 | NTE White female prime |
| Subtotal for construction bids Race-Conscious (<i>EBE Goals were established</i>) | | \$350,000 | | \$125,000 | \$0 (0%) | \$125,000 (35.71%) | \$0 (0%) | EBE Subtotal: \$125,000 (35.71%) |

| Action Item | Consultants/Contracted Services | Contract Amount | EBE Commitment | EBE Type MBE \$ | EBE Type WBE \$ | EBE Type DBE \$ | Comments |
|------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|-----------------|----------------|---------------------|-----------------|-----------------|-------------------------------------------------|
| 10 | Centralized Monitoring System/New Security Equipment etc. <i>Accent Electronic Systems Integrators</i> | \$650,000 | \$0 | \$0 | \$0 | \$0 | PA General Services COSTARS Prog bid process |
| 11 | Various – ELEC Engineering for Surveillance Systems <i>Quad 3 Group</i> | \$75,000 | \$0 | \$0 | \$0 | \$0 | |
| 12 | Expansion of Digital Voice Capabilities <i>TBD</i> | \$TBD | | | | | Information not available |
| Subtotal for consultant/contracted services Race-Neutral (<i>no EBE goals were established</i>) | | \$725,000 | \$0 | \$0 (0%) | \$0 (0%) | \$0 (0%) | EBE Subtotal: \$0 (0%) |
| GRAND TOTAL (bids and consultants): | | \$1,075,000 | (11.46%) | \$125,000 11.46% | \$0 0% | \$0 0% | |

Total Overall Commitments this month = \$1,075,000 [for Business/Finance (construction) Bids & (all) Consulting Services] * this amount will change

Total EBE Commitments this month = \$125,000 or 11.46% overall [for Business/Finance (construction) Bids & (all) Consulting Services] * this amount will change

The following commitments were made to EBEs for the month of August 2013:

Formally bid construction projects (\$125,000 or 35.71% of all formally bid dollars where EBE goals are established)

- MBE = \$0 (0%)
- WBE = \$125,000 (0%)
- DBE = \$0 (0%)

Consultant contracts (\$0 or 0% of all consulting contracts where EBE goals are not established): * this amount may change

- MBE = \$0 (0%)
- WBE = \$0 (0%)
- DBE = \$0 (0%)

Code/Acronyms

- **EBE** is the acronym for Eligible Business Enterprise (a compilation of all MBEs, WBEs, and DBE firms)
- **MBE** is the acronym for Minority Business Enterprises (for the purpose of this report, any certified ethnic minority [Black, Hispanic, Asian Indian, Asian Pacific and Native Indian whether male or female])
- **WBE** is the acronym for Woman-Owned Business Enterprises (for the purpose of this report, any certified White female)
- **DBE** is the acronym for Disadvantaged Business Enterprises (for the purpose of this report, any certified White male)

Board Action Information Sheet

1
 Action Item #
 August 2013
 Action Month



Ronald J. Joseph
 Submitted By
 Ronald J. Joseph
 Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Form Plastics Company, Inc
 3825 Stern Ave.
 St. Charles, IL. 60174

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

| | | | |
|---------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Minority <input type="checkbox"/> Non Minority | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident |
| <input checked="" type="checkbox"/> Company | <input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit | <input type="checkbox"/> EBE | <input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County |

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

| | | | | | | |
|-----------------------------------------------------|--------------------|--------------------------|-------------|--------------|-------------|---------------|
| Total Contract Amount: \$ <u>\$88,254.72</u> | | Account Number(s) | | | | |
| | | Resp. | Fund | Func. | Obj. | Amount |
| Rate of Payment _____ per _____ | | | | | | |
| <input checked="" type="checkbox"/> General Fund: | _____ | VAR | 500 | 0171 | 610 | \$88,254.72 |
| | Department _____ | --- | --- | --- | --- | --- |
| <input type="checkbox"/> Supplemental Fund | _____ | --- | --- | --- | --- | --- |
| | Account Name _____ | --- | --- | --- | --- | --- |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

INQUIRY # 8732 VARIOUS LOCATIONS

OVENABLE PRE-PORTIONED SCHOOL LUNCH TRAYS—Contract for the purchase of ovable pre-portioned school lunch trays for use at the Food Service Plant Center for the ten (10) month period from September 1, 2013 through June 30, 2014.

1 Bid Received

| | | |
|----------------------------|-----------------|--------------|
| SUPPLIER | TOTAL LOT PRICE | |
| Form Plastics Company, Inc | (5 Items) | \$ 88,254.72 |

(See additional information)

Who will the services benefit?

Students and staff

Where will the services occur? (location)

Food Service Department

Additional person(s) accountable for this tab

Board Action Information Sheet

1

Action Item #

August 2013

Action Month

The operating period shall be from September 1, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

This item is being purchased for the Food Service Department for preparation of school lunches.

Indicate process for making recommendation:

☒ Negotiated ☐ Solicited Proposals ☐ Competitive Bid

Describe the expected results of this activity:

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

SUPPLIER:

Form Plastics Company, Inc.

| ITEM NUMBER | QUANTITY | Ovenable PrePortioned Lunch Trays | UNIT PRICE | TOTAL LOT PRICE |
|-------------|-----------|-------------------------------------------|------------|-----------------|
| 1 | 364 Cases | Lunch Tray Single Compartment | \$ 135.36 | \$49,271.04 |
| 2 | 58 Cases | School Lunch Tray Hamburger 2 Compartment | \$ 135.36 | \$ 7,850.88 |
| 3 | 58 Cases | School Lunch Tray Nacho 2 Compartment | \$ 135.36 | \$ 7,850.88 |
| 4 | 114 Cases | School Lunch Tray Hot Dog 2 Compartment | \$ 135.36 | \$ 15,431.04 |
| 5 | 58 Cases | School Lunch Tray 3 Section Compartment | \$ 135.36 | \$ 7,850.88 |

TOTAL BID PRICE \$88,254.72

Board Action Information Sheet

2

Action Item #
August 2013
Action Month



Joe Charnock/Scott Gutowski
Submitted By
Mark Campbell
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Morrison Consulting, Inc.

3060 Brookfield Drive

York, PA 17404

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

| | | | |
|---------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Minority <input type="checkbox"/> Non Minority | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident |
| <input checked="" type="checkbox"/> Company | <input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit | <input type="checkbox"/> EBE | <input checked="" type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County |

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

| | | | | | | |
|-------------------------------------------------------|------------------|--------------------------|-------------|--------------|-------------|---------------|
| Total Contract Amount: \$ <u>\$25,318.00</u> | | Account Number(s) | | | | |
| | | Resp. | Fund | Func. | Obj. | Amount |
| Rate of Payment _____ per _____ | | | | | | |
| <input type="checkbox"/> General Fund: | Department _____ | _____ | _____ | _____ | _____ | _____ |
| <input checked="" type="checkbox"/> Supplemental Fund | Technology _____ | 4329 | 19M | 1190 | 758 | \$25,318.00 |
| Account Name _____ | | _____ | _____ | _____ | _____ | _____ |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Board authorization is requested to enter into an agreement with Morrison Consulting for the purchase of their Access 411 CAAS Student Identification System for Pittsburgh Brashear High School. The Access 411 entry system allows attendance taking as students enter the building as well as personal item inventory and management.

The system will facilitate parental involvement by providing triggers that can immediately send electronic notifications to parents' cell phones and/or emails. Provided with the system will be training and hardware maintenance as well as onsite support. First year cost will be \$25,318.00 and annual cost thereafter will be \$7,330.00 chargeable to Account Number 329-4329-19M-1190-758.

Who will the services benefit?

Students, Parents and Staff

Where will the services occur? (location)

Pittsburgh Brashear High School

Additional person(s) accountable for this tab

Board Action Information Sheet

2

Action Item #

August 2013

Action Month

The operating period shall be from _____ to _____.

Explain why an external contract is necessary to provide these services?

This item is software/hardware.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

3

Action Item #
August 2013
Action Month



Cheryl Brame

Submitted By

Jerri L. Lippert

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

World Book

233 N. Michigan Avenue, Suite 200

Chicago, IL 60601

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

| | | | | | | |
|---------------------------------------------|--------------------------------------------|---------------------------------------|-------------------------------|---------------------------------|-------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Minority | <input type="checkbox"/> Non-Minority | <input type="checkbox"/> Male | <input type="checkbox"/> Female | <input type="checkbox"/> City Resident | <input type="checkbox"/> Non-Resident |
| <input checked="" type="checkbox"/> Company | <input checked="" type="checkbox"/> Profit | <input type="checkbox"/> Non-Profit | <input type="checkbox"/> EBE | | <input type="checkbox"/> Pennsylvania | <input type="checkbox"/> Pittsburgh |
| | | | | | <input type="checkbox"/> Allegheny County | |

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

| | | | | | | |
|-----------------------------------------------------|--------------|--------------------------|-------------|--------------|-------------|--------------------|
| Total Contract Amount: \$ <u>\$18,998.46</u> | | Account Number(s) | | | | |
| | | Resp. | Fund | Func. | Obj. | Amount |
| Rate of Payment _____ per _____ | | | | | | |
| <input checked="" type="checkbox"/> General Fund: | <u>CIPD</u> | <u>4800</u> | <u>010</u> | <u>2250</u> | <u>650</u> | <u>\$18,998.46</u> |
| | Department | _____ | _____ | _____ | _____ | _____ |
| <input type="checkbox"/> Supplemental Fund | _____ | _____ | _____ | _____ | _____ | _____ |
| | Account Name | _____ | _____ | _____ | _____ | _____ |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Board authorization is requested to enter into a contract renewal with World Book for their World Book Online Advanced differential software package license for the period August 22, 2013 through June 20, 2014 as requested by Curriculum, Instruction and Professional Development. Software will be used by staff and students in grades K-12 and will provide online reference source. Total cost not to exceed \$18,998.46 chargeable to Account Number 4800-010-2250-650.

Who will the services benefit?

Students and Staff

Where will the services occur? (location)

Throughout the District

Additional person(s) accountable for this tab

Board Action Information Sheet

3

Action Item #

August 2013

Action Month

The operating period shall be from August 22, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

This item is software.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

4
 Action Item #
 August 2013
 Action Month



Cheryl Brame
 Submitted By
 Jerri L. Lippert
 Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Follett Software Co.

1391 Corporate Drive

McHenry, IL 60050

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

| | | | |
|---------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Minority <input type="checkbox"/> Non Minority | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident |
| <input checked="" type="checkbox"/> Company | <input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit | <input type="checkbox"/> EBE | <input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County |

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

| | | | | | | |
|-----------------------------------------------------|--------------|--------------------------|-------------|--------------|-------------|--------------------|
| Total Contract Amount: \$ <u>\$33,369.00</u> | | Account Number(s) | | | | |
| | | Resp. | Fund | Func. | Obj. | Amount |
| Rate of Payment _____ per _____ | | | | | | |
| <input checked="" type="checkbox"/> General Fund: | <u>CIPD</u> | <u>4800</u> | <u>010</u> | <u>2250</u> | <u>650</u> | <u>\$33,369.00</u> |
| | Department | _____ | _____ | _____ | _____ | _____ |
| <input type="checkbox"/> Supplemental Fund | _____ | _____ | _____ | _____ | _____ | _____ |
| | Account Name | _____ | _____ | _____ | _____ | _____ |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Board authorization is requested to enter into a contract with Follett Software Co. for the purchase of their software license for their Destiny Resource Management Solution Summary Software for the period from August 22, 2013 through June 30, 2014 as requested by Curriculum, Instruction, and Professional Development.

Software will be used by staff and students in grades K-12 and will make all libraries more efficient and effective in helping support active student learning and collaboration. Total cost not to exceed \$33,369.00 chargeable to Account Number 4800-010-2250-650.

Who will the services benefit?

Students and Staff

Where will the services occur? (location)

Throughout the District

Additional person(s) accountable for this tab

Board Action Information Sheet

4

Action Item #

August 2013

Action Month

The operating period shall be from August 22, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

This item is software.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

5

Action Item #
August 2013
Action Month



Dave Miller/Scott Gutowski
Submitted By
Mark Campbell
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

EMC Corp.

55 Constitution Blvd.

Franklin, MA 02038

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

| | | | |
|---------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident |
| <input checked="" type="checkbox"/> Company | <input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit | <input type="checkbox"/> EBE | <input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County |

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

| | | | | | | |
|-----------------------------------------------------|-------------------|--------------------------|-------------|--------------|-------------|---------------|
| Total Contract Amount: \$ <u>\$37,627.36</u> | | Account Number(s) | | | | |
| | | <u>Resp.</u> | <u>Fund</u> | <u>Func.</u> | <u>Obj.</u> | <u>Amount</u> |
| Rate of Payment _____ per _____ | | | | | | |
| <input checked="" type="checkbox"/> General Fund: | <u>Technology</u> | 5000 | 010 | 2844 | 438 | \$37,627.36 |
| | Department | — | — | — | — | — |
| <input type="checkbox"/> Supplemental Fund | _____ | — | — | — | — | — |
| | Account Name | — | — | — | — | — |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Authorization is requested to enter into a maintenance contract renewal with EMC for the period 10/19/2013 through 3/31/2014 as requested by the Office of Information and Technology. The contract will be for maintenance for District owned EMC disk storage equipment housed at the District data center. This equipment is internally supported by the Office of Information and Technology and stores such applications for end-users as Pinnacle, Exchange Mail, Microsoft Office Documents and Peoplesoft. Total cost not to exceed \$37,627.36 chargeable to Account Number 5000-010-2844-438.

Who will the services benefit?

Students, Parents and Staff

Where will the services occur? (location)

District Data Center

Additional person(s) accountable for this tab

Board Action Information Sheet

5

Action Item #

August 2013

Action Month

The operating period shall be from October 19, 2013 to March 31, 2014.

Explain why an external contract is necessary to provide these services?

Maintenance contract for District owned EMC disk storage equipment

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

Storage application for end-users such as Pinnacle, Exchange Mail, Microsoft Office Documents and PeopleSoft.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

6

Action Item #
August 2013
Action Month



Joe Charnock/Scott Gutowski
Submitted By
Mark Campbell
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

ePlus-Cisco Maintenance

55 Constitution Blvd.

Franklin, MA 02038

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

| | | | |
|---------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident |
| <input checked="" type="checkbox"/> Company | <input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit | <input type="checkbox"/> EBE | <input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County |

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

| | | | | | | |
|------------------------------------------------------|-------------------|--------------------------|-------------|--------------|-------------|---------------------|
| Total Contract Amount: \$ <u>\$208,801.79</u> | | Account Number(s) | | | | |
| Rate of Payment _____ per _____ | | Resp. | Fund | Func. | Obj. | Amount |
| <input checked="" type="checkbox"/> General Fund: | <u>Technology</u> | <u>5000</u> | <u>010</u> | <u>2240</u> | <u>438</u> | <u>\$208,801.79</u> |
| | Department | _____ | _____ | _____ | _____ | _____ |
| <input type="checkbox"/> Supplemental Fund | _____ | _____ | _____ | _____ | _____ | _____ |
| | Account Name | _____ | _____ | _____ | _____ | _____ |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Authorization is requested to enter into a contract renewal with ePlus for the period September 1, 2013 through August 30, 2014 for the Cisco Systems maintenance and support along with warranty on all primary District networking equipment as requested by the Office of Information and Technology. The equipment is managed in the District data center and within each District owned building and covers all software and hardware warranty services to maintain continuity and delivery of all District core services. Total cost not to exceed \$208,801.79 chargeable to Account Number 5000-010-2240-438

Who will the services benefit?

Students, Parents and Staff

Where will the services occur? (location)

District Data Center

Additional person(s) accountable for this tab

Board Action Information Sheet

6

Action Item #

August 2013

Action Month

The operating period shall be from September 1, 2013 to August 30, 2014.

Explain why an external contract is necessary to provide these services?

Maintenance and support along with warranty on all primary District networking equipment

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

Support and warranty on all primary District networking equipment

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

7

Action Item #

August 2013

Action Month

The operating period shall be from January 1, 2014 to December 31, 2014.

Explain why an external contract is necessary to provide these services?

Indicate process for making recommendation:

☐ Negotiated

☐ Solicited Proposals

☒ Competitive Bid

Describe the expected results of this activity:

Completed project work

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Completed project work

Board Action Information Sheet

Additional Information:

VARIOUS SCHOOLS

Security Systems Maintenance Agreement

Total Project Budget: \$100,000

Electrical Work

GI12-102-31

| CONTRACTOR | BASE BID |
|----------------------------------------------|-----------------|
| Ⓢ Allegheny City Electric | \$451.97 |
| <u>Accent Electronic Systems Integrators</u> | <u>\$453.64</u> |

Ⓢ Contractor submitted a non-responsive bid.

It is recommended that the bid be awarded to the lowest responsible bidder as follows:

Accent Electronic Systems Integrators for a total not to exceed \$100,000 for one year, January 1, 2014 through December 31, 2014 from account line 6303-010-4600-431.

Recommendation is based on a formula that incorporates a weighted sum-total of various hourly labor rates for the required work. The not-to-exceed amount is based on the District's anticipated annual needs.

Board Action Information Sheet

8
 Action Item #
 August 2013
 Action Month



Michael McNamara
 Submitted By
 Vidya Patil
 Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Air Technology, Inc.

2774 South Park Road

Bethel Park, PA 15102

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

| | | | |
|---------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident |
| <input checked="" type="checkbox"/> Company | <input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit | <input checked="" type="checkbox"/> EBE | <input checked="" type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input checked="" type="checkbox"/> Allegheny County |

- ☐ Security Clearance has been obtained ☐ Resume is attached
☒ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

| | | | | | | |
|-------------------------------------------------------|--------------------|--------------------------|-------------|--------------|-------------|---------------|
| Total Contract Amount: \$ <u>\$50,000.00</u> | | Account Number(s) | | | | |
| | | Resp. | Fund | Func. | Obj. | Amount |
| Rate of Payment <u>Hourly</u> per _____ | | | | | | |
| <input checked="" type="checkbox"/> General Fund: | _____ | 6303 | 010 | 4600 | 431 | \$50,000.00 |
| | Department _____ | _____ | _____ | _____ | _____ | _____ |
| <input type="checkbox"/> Supplemental Fund | _____ | _____ | _____ | _____ | _____ | _____ |
| | Account Name _____ | _____ | _____ | _____ | _____ | _____ |

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

VARIOUS SCHOOLS
 Electrical Work
 Project ES14-001-34
 Electrical Maintenance Agreement
 Total Project Budget: \$50,000

It is recommended that the bid be awarded to the lowest responsible bidder as follows:
 Air Technology, Inc. for a total not to exceed \$50,000 for one year, January 1, 2014 through December 31, 2014.

Who will the services benefit?

Students, faculty members and staff of the school district will benefit from these services.

Where will the services occur? (location)

Various schools throughout the district

Earl Matthews

Additional person(s) accountable for this tab

Board Action Information Sheet

8

Action Item #

August 2013

Action Month

The operating period shall be from January 1, 2014 to December 31, 2014.

Explain why an external contract is necessary to provide these services?

Indicate process for making recommendation:

☐ Negotiated

☐ Solicited Proposals

☒ Competitive Bid

Describe the expected results of this activity:

Completed project work

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Completed project work

Board Action Information Sheet

Additional Information:

VARIOUS SCHOOLS

Electrical Maintenance Agreement

Total Project Budget: \$50,000

Electrical Work

ES14-001-34

| CONTRACTOR | BASE BID |
|-----------------------------|-----------------|
| <u>Air Technology, Inc.</u> | <u>\$242.22</u> |
| Allegheny City Electric | 366.69 |

It is recommended that the bid be awarded to the lowest responsible bidder as follows:

Air Technology, Inc. for a total not-to-exceed \$50,000 for one year, January 1, 2014 through December 31, 2014, from account line 6303-010-4600-431.

Recommendation is based on a formula that incorporates a weighted sum-total of various hourly labor rates for the required work. The not-to-exceed amount is based on the District's need to supplement the in-house maintenance staff for repairs.

Board Action Information Sheet

9

Action Item #
August 2013
Action Month



Michael McNamara

Submitted By

Vidya Patil

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Air Technology, Inc.

2774 South Park Road

Bethel Park, PA 15102

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

| | | | |
|---------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident |
| <input checked="" type="checkbox"/> Company | <input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit | <input checked="" type="checkbox"/> EBE | <input checked="" type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input checked="" type="checkbox"/> Allegheny County |

- ☐ Security Clearance has been obtained ☐ Resume is attached
☒ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

| | | | | | | |
|-------------------------------------------------------|--------------------|--------------------------|-------------|--------------|-------------|---------------------|
| Total Contract Amount: \$ <u>\$200,000.00</u> | | Account Number(s) | | | | |
| | | Resp. | Fund | Func. | Obj. | Amount |
| Rate of Payment <u>Hourly</u> per _____ | | | | | | |
| <input type="checkbox"/> General Fund: | Department _____ | _____ | _____ | _____ | _____ | _____ |
| <input checked="" type="checkbox"/> Supplemental Fund | Account Name _____ | <u>6300</u> | <u>022</u> | <u>4600</u> | <u>431</u> | <u>\$200,000.00</u> |

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

VARIOUS SCHOOLS
Electrical Work
Project ES14-002-34
Extraordinary Electrical Maintenance Agreement
Total Project Budget: \$200,000

It is recommended that the bid be awarded to the lowest responsible bidder as follows:
Air Technology, Inc. for a total not to exceed \$200,000 for one year, January 1, 2014 through December 31, 2014.

Who will the services benefit?

Students, faculty members and staff of the school district will benefit from these services.

Where will the services occur? (location)

Various schools throughout the district

Earl Matthews

Additional person(s) accountable for this tab

Board Action Information Sheet

9

Action Item #

August 2013

Action Month

The operating period shall be from January 1, 2014 to December 31, 2014.

Explain why an external contract is necessary to provide these services?

Indicate process for making recommendation:

☐ Negotiated

☐ Solicited Proposals

☒ Competitive Bid

Describe the expected results of this activity:

Completed project work

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Completed project work

Board Action Information Sheet

Additional Information:

VARIOUS SCHOOLS

Extraordinary Electrical Maintenance Agreement

Total Project Budget: \$200,000

Electrical Work

ES14-002-34

| CONTRACTOR | BASE BID |
|------------------------------------|------------------------|
| <u>Air Technology, Inc.</u> | <u>\$167.34</u> |
| Allegheny City Electric | 196.15 |

It is recommended that the bid be awarded to the lowest responsible bidder as follows:

Air Technology, Inc. for a total not to exceed \$200,000 for one year, January 1, 2014 through December 31, 2014, from account line 6300-022-4600-431.

Recommendation is based on a formula that incorporates a weighted sum-total of various hourly labor rates for the required work. The annual not-to-exceed amount is based on the District's need for major emergency electrical work.

Board Action Information Sheet

10
 Action Item #
 August 2013
 Action Month



Michael McNamara
 Submitted By
 Vidya Patil
 Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Accent Electronic Systems Integrators

98 Vanadium Rd., Building D

Bridgeville, PA 15017

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

| | | | |
|---------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident |
| <input checked="" type="checkbox"/> Company | <input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit | <input type="checkbox"/> EBE | <input checked="" type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input checked="" type="checkbox"/> Allegheny County |

- ☐ Security Clearance has been obtained ☐ Resume is attached
☒ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

| | | | | | | |
|-------------------------------------------------------------|--|--------------------------|-------------|--------------|-------------|---------------|
| Total Contract Amount: \$ <u>\$650,000.00</u> | | Account Number(s) | | | | |
| | | <u>Resp.</u> | <u>Fund</u> | <u>Func.</u> | <u>Obj.</u> | <u>Amount</u> |
| Rate of Payment _____ per _____ | | | | | | |
| <input type="checkbox"/> General Fund: _____ | | _____ | _____ | _____ | _____ | _____ |
| Department _____ | | _____ | _____ | _____ | _____ | _____ |
| <input checked="" type="checkbox"/> Supplemental Fund _____ | | 6300 | 394 | 4640 | 450 | \$650,000.00 |
| Account Name _____ | | _____ | _____ | _____ | _____ | _____ |

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Authorization is requested to enter into an agreement with Accent Electronic Systems Integrators, using the Commonwealth of Pennsylvania State General Services publicly bid and awarded COSTARS Program (Contract # 003-266, Vendor # 348222) for new security equipment and installation for centralized monitoring system and remote control for access and video surveillance at twenty-two (22) locations.

Contract amount not to exceed \$650,000

Contract Period: August 22, 2013 - November 15, 2013

Who will the services benefit?

Students, faculty members and staff of the school district will benefit from these services.

Where will the services occur? (location)

These installations will occur at twenty-two (22) locations per attached additional information.

Earl Matthews

Additional person(s) accountable for this tab

Board Action Information Sheet

10

Action Item #

August 2013

Action Month

The operating period shall be from August 22, 2013 to November 15, 2013.

Explain why an external contract is necessary to provide these services?

Specialized services, expertise and staff not available at PPS Facilities offices.

Indicate process for making recommendation:

☐ Negotiated

☐ Solicited Proposals

☒ Competitive Bid

Describe the expected results of this activity:

New contract

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

On-site inspections for completed work

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Completed project work and the provision of central monitoring capability for the access and video surveillance systems at twenty-two (22) locations.

Board Action Information Sheet

Additional Information:

Locations scheduled for installation of equipment for remote monitoring of access control and video surveillance:

1. Cupples Stadium
2. Pittsburgh Allderdice High School
3. Pittsburgh Arsenal Pre K-5
4. Pittsburgh Brashear High School / South Hills 6-8
5. Pittsburgh CAPA High School
6. Pittsburgh Carmalt Pre K-8 (Access Only)
7. Pittsburgh Carrick High School
8. Pittsburgh Classical 6-8
9. Pittsburgh Colfax K-8
10. Pittsburgh Concord Pre K-5
11. Pittsburgh Crescent ECC
12. Pittsburgh Faison K-5
13. Pittsburgh Langley K-8
14. Pittsburgh Mifflin Pre K-8
15. Pittsburgh Milliones 6-12
16. Pittsburgh Morrow Intermediate 5-8
17. Pittsburgh Obama 6-12
18. Pittsburgh Oliver Citywide Academy
19. Pittsburgh Sterrett 6-8
20. Pittsburgh Sunnyside Pre K-8
21. Pittsburgh Weil Pre K-5
22. Pittsburgh Westinghouse High School

Board Action Information Sheet

11

Action Item #
August 2013
Action Month



Michael McNamara
Submitted By
Vidya Patil
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Quad 3 Group

The Bathhouse, 3445 Butler Street

Pittsburgh, PA 15201

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

| | | | |
|---------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident |
| <input checked="" type="checkbox"/> Company | <input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit | <input type="checkbox"/> EBE | <input checked="" type="checkbox"/> Pennsylvania <input checked="" type="checkbox"/> Pittsburgh <input checked="" type="checkbox"/> Allegheny County |

- ☐ Security Clearance has been obtained ☐ Resume is attached
☒ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ \$75,000.00

Account Number(s)

Rate of Payment Hourly Rates per

☐ General Fund:

Department

☒ Supplemental Fund

Account Name

Resp. **Fund** **Func.** **Obj.** **Amount**

6300

369

4400

330

\$75,000.00

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Contract for electrical engineering design services for the central monitoring of the video surveillance systems at 22 locations within the District, including, but not limited to, the design/upgrades of security systems, electrical and engineering field surveys, reports, recommendations to solve electrical engineering and security problems, cost estimates, preparation of bidding documents, bid evaluations, inspections, construction administration services, final sign-offs and other related design services for projects as directed.

Contract Amount not to exceed \$75,000.00.

Contract Period: August 22, 2013 - December 31, 2014

Who will the services benefit?

Students, faculty members and staff of the school district will benefit from these services.

Where will the services occur? (location)

These services will occur at 22 locations per attached additional information.

Earl Matthews

Additional person(s) accountable for this tab

Board Action Information Sheet

11

Action Item #

August 2013

Action Month

The operating period shall be from August 22, 2013 to December 31, 2014.

Explain why an external contract is necessary to provide these services?

No internal design services available

Indicate process for making recommendation:

☐ Negotiated

☒ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

Results of this activity will include engineered design documents for bidding purposes, including drawings, specifications and "as-built" documentation.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Compliance with project requirements, applicable building and design codes within acceptable standards of practice

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Specifications and project documents archived at Facilities/Plant Operations Division office.

Board Action Information Sheet

Additional Information:

Locations scheduled for installation of equipment for remote monitoring of access control and video surveillance:

1. Cupples Stadium
2. Pittsburgh Allderdice High School
3. Pittsburgh Arsenal Pre K-5
4. Pittsburgh Brashear High School / South Hills 6-8
5. Pittsburgh CAPA High School
6. Pittsburgh Carmalt Pre K-8 (Access Only)
7. Pittsburgh Carrick High School
8. Pittsburgh Classical 6-8
9. Pittsburgh Colfax K-8
10. Pittsburgh Concord Pre K-5
11. Pittsburgh Crescent ECC
12. Pittsburgh Faison K-5
13. Pittsburgh Langley K-8
14. Pittsburgh Mifflin Pre K-8
15. Pittsburgh Milliones 6-12
16. Pittsburgh Morrow Intermediate 5-8
17. Pittsburgh Obama 6-12
18. Pittsburgh Oliver Citywide Academy
19. Pittsburgh Sterrett 6-8
20. Pittsburgh Sunnyside Pre K-8
21. Pittsburgh Weil Pre K-5
22. Pittsburgh Westinghouse High School

Board Action Information Sheet

12
 Action Item #
 August 2013
 Action Month



Scott Gutowski
 Submitted By
 Mark Campbell
 Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

TBD

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

| | | | |
|---------------------------------------------|-------------------------------------------------------------------------|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Minority <input type="checkbox"/> Non Minority | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident |
| <input checked="" type="checkbox"/> Company | <input type="checkbox"/> Profit <input type="checkbox"/> Non-Profit | <input type="checkbox"/> EBE | <input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County |

- ☐ Security Clearance has been obtained ☐ Resume is attached
☒ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

| | | | | | | |
|---------------------------------------------------|--------------|--------------------------|-------------|--------------|-------------|---------------|
| Total Contract Amount: \$ _____ | | Account Number(s) | | | | |
| | | Resp. | Fund | Func. | Obj. | Amount |
| Rate of Payment _____ per _____ | | | | | | |
| <input checked="" type="checkbox"/> General Fund: | Technology | --- | --- | --- | --- | --- |
| | Department | --- | --- | --- | --- | --- |
| <input type="checkbox"/> Supplemental Fund | _____ | --- | --- | --- | --- | --- |
| | Account Name | --- | --- | --- | --- | --- |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with TBD for the expansion of the District's digital voice capabilities to equip all schools with current and contemporary phone systems to replace the currently unsupported analog phone systems in nearly 50% of Districts schools. This lease agreement will equip all schools with digital voice equipment, integrated at each site to enable building PA communication capabilities, and extend digital voice to all instructional classrooms. The contract will establish one communication platform, and enable the District to recoup significant support costs with its current PA and legacy phone support maintenance. The term of this lease will be 5 years from 09/01/2013 to 08/31/2018 with an annual lease cost of TBD from general fund:

[PLACEHOLDER]

Who will the services benefit?

Where will the services occur? (location)

Additional person(s) accountable for this tab

Board Action Information Sheet

12

Action Item #

August 2013

Action Month

The operating period shall be from September 1, 2013 to August 31, 2018.

Explain why an external contract is necessary to provide these services?

Indicate process for making recommendation:

☐ Negotiated

☒ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

This new system will significantly reduce the time PPS Officers spend inputting data for reports. It will eliminate the need for double entry for City Police and PPS reports.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☒ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

13

Action Item #
August 2013
Action Month



Ronald J. Joseph
Submitted By
Ronald J. Joseph
Person Accountable

(Signature)

PAYMENTS AUTHORIZED

- ☐ Teachers ☐ Students
☐ Other Staff ☐ Parents

- ☐ Outside Firm or Person

Name: _____
Address: _____

- ☐ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

Payment Data

| | | | | | | |
|--------------------------------------------|------------|--------------------|-------------|-------------|------------|---------------|
| Total Cost This Action: | _____ | Account Number(s): | | | | |
| | | <u>Resp</u> | <u>Fund</u> | <u>Func</u> | <u>Obj</u> | <u>Amount</u> |
| <input type="checkbox"/> General Fund | _____ | _____ | _____ | _____ | _____ | _____ |
| | Department | _____ | _____ | _____ | _____ | _____ |
| <input type="checkbox"/> Supplemental Fund | _____ | _____ | _____ | _____ | _____ | _____ |
| | Name | _____ | _____ | _____ | _____ | _____ |
| | _____ | _____ | _____ | _____ | _____ | _____ |
| | Name | _____ | _____ | _____ | _____ | _____ |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the daily payments made in July in the amount of \$29,982,759.47 be ratified, the payments having been made in accordance with the Rules of the Board and the Public School Code.

Who will this benefit?

Where and when will the activities/services occur? (location)

Additional person(s) accountable for this tab

Board Action Information Sheet

14
 Action Item #
 August 2013
 Action Month



Michael McNamara
 Submitted By
 Vidya Patil
 Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers
☐ Other Staff

☐ Students
☐ Parents

☐ Outside Firm or Person

Name: Various
 Address: _____

- ☐ Security Clearance has been obtained.
☒ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

☐ Resume is attached.

Payment Data

| | | | | | | |
|----------------------------------------------------------------------------------------------------|------------------------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|---------------------------------------|------------------------------------------|
| Total Cost This Action: _____ | | Account Number(s): | | | | |
| <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Supplemental Fund | Department _____ Name _____ Name _____ | <u>Resp</u> _____ _____ _____ | <u>Fund</u> _____ _____ _____ | <u>Func</u> _____ _____ _____ | <u>Obj</u> _____ _____ _____ | <u>Amount</u> _____ _____ _____ |

District Goals:
☐ 1. Maximum academic achievement
☒ 2. Safe and orderly learning environment
☒ 3. Efficient and effective support operations
☒ 4. Efficient & equitable distribution of resources to address the needs of all students
☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

APPROVAL OF ADDITIONS TO CONSTRUCTION PROJECTS

5 Additive Change Orders = \$ 27,725.83

1 Deductive Change Order = -16,625.00

TOTAL \$ 11,100.83

Who will this benefit?

Where and when will the activities/services occur? (location)

Daryl Saunders
 Additional person(s) accountable for this tab

CHANGE ORDER REPORT 1337
Approvals recommended in accordance with
Change Order Policy effective date 2/23/11

| SCHOOL NAME | DESCRIPTION | ADD \$ | DEDUCT \$ | APPROVAL |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|--------------------------|
| PITTSBURGH FULTON Pre K-5 Iron City Contracting - Basement Waterproofing 0F2661 | Repainting of below-grade stone foundation wall to provide adequate substrate for waterproofing installation due to unforeseen deterioration of below-grade foundation. | \$ 15,464.68 | | Superintendent |
| PITTSBURGH PERRY HIGH SCHOOL East West Manufacturing & Supply Co., Inc. - Interior Renovations 0F1233 | Work necessary to test start the supply fans and variable frequency drives. This work had to be rescheduled to avoid disruption of school. | \$ 1,923.00 | | Director of Facilities |
| PITTSBURGH SPRING GARDEN ECC Air Technology, Inc. - Coal Hole Repairs 0F2676 | Required demolition of existing lighting. Electrical contract not awarded and this added to general contract. | \$ 2,428.23 | | Director of Facilities |
| | Removal and replacement of approximately 150 sq. ft. of slab on grade concrete - Additional scope not in contract. | \$ 2,251.41 | | Director of Facilities |
| UNIVERSITY PREP 6-12 (PITTSBURGH MILLIONES) Bronder Technical, Inc. - Pool and Gym Ventillation 0F2488 | Provide a new electrical panel board (120/208 volt, 3-phase, 4-wire, 60 amp) and a 15 KVA step-down transformer due to a need discovered during the installation of the new condensate pump for the pool air handler. | \$ 5,658.51 | | Chief Operations Officer |
| VARIOUS SCHOOLS/ PITTSBURGH WEST LIBERTY K-5 and PITTSBURGH GRANDVIEW K-5 JR Paving & Construction Co., Inc. - Paving 0F2691 | West Liberty – Delete work related to the replacement of chainlink fence system and basketball hoop poles. | | \$ (16,625.00) | Director of Facilities |
| | Grandview – Repair collapsed drain discovered for proper drainage. | | | |
| | Reinstall inlet to original grade and replace piping to reconnect all incoming pipe lines. | | | |
| TOTAL | | \$ 27,725.83 | -\$16,625.00 | |

Board Action Information Sheet

15

Action Item #

August 2013

Action Month

EXCELLENCE
FOR ALL

Jody Buchheit Spolar

Submitted By

Ronald Joseph

Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers ☐ Students
☐ Other Staff ☐ Parents

☒ Outside Firm or Person

Name: Integrated Corporate Health
Address: 2403 Sidney Street Suite 220B
Pittsburgh, PA 15203

- ☐ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☒ Security Clearance not needed, as contractor will not be working with children.

Payment Data

| | | | | | | |
|-------------------------------------------------------|-----------------------|--------------------|------|------|-----|-------------|
| Total Cost This Action: | \$88,000.00 | Account Number(s): | | | | |
| | | Resp | Fund | Func | Obj | Amount |
| <input type="checkbox"/> General Fund | | | | | | |
| | Department | | | | | |
| <input checked="" type="checkbox"/> Supplemental Fund | Self Ins. Health Care | 2600 | 709 | 2832 | 330 | \$88,000.00 |
| | Name | | | | | |
| | Name | | | | | |

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

These funds are requested in order to pay for flu shots for employees of the District. Providing flu shots supports both the District's Health Care Containment efforts, as well as its goals relative to employee wellness. Each year employees are afflicted with influenza, leading to illness, potential complications and absenteeism. Absenteeism is costly, both with regard to its effect on academic progress, as well as the cost of providing substitutes.

As the District is self-insured for the purpose of providing health care, the expenditure of funds from the self-insurance fund to provide flu shots and other health care services is a key strategy to reducing health care costs in the future.

*This not to exceed amount (\$88,000) would only be realized if every employee received a flu shot.

Who will this benefit?

Both employees and students will benefit from less staff absenteeism if the administration of the flu vaccine reduces the outbreak of influenza among District employees.

Where and when will the activities/services occur? (location)

Flu shot clinics will be run on two dates in the fall at the PFT Building from the hours of 2 P.M.-6 P.M.

Susan Dobies-Sinicki

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

The cost per shot is \$22.00, not to exceed \$88,000.

Employees will be required to show an ID badge in order to receive the shot.

Board Action Information Sheet

16
 Action Item #
August 2013
 Action Month



Prc
 Pamela R. Capretta
 Submitted By
 Ira Weiss/Ronald R. Joseph
 Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers ☐ Students
☐ Other Staff ☐ Parents

☒ Outside Firm or Person

Name: Aon Risk Service Central, Inc.
 Address: EQT Plaza - 10th Floor - 625 Liberty Avenue
Pittsburgh, PA 15222-3110

- ☐ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☒ Security Clearance not needed, as contractor will not be working with children.

Payment Data

| | | | | | | |
|--------------------------------------------------|------------|---------------------|--------------------|---------------------|-------------------|---------------|
| Total Cost This Action: _____ | | Account Number(s): | | | | |
| <input checked="" type="checkbox"/> General Fund | <u>LAW</u> | <u>Resp</u> 0201 | <u>Fund</u> 010 | <u>Func</u> 2590 | <u>Obj</u> 523 | <u>Amount</u> |
| | Department | _____ | _____ | _____ | _____ | _____ |
| <input type="checkbox"/> Supplemental Fund | Name | _____ | _____ | _____ | _____ | _____ |
| | Name | _____ | _____ | _____ | _____ | _____ |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize the renewal of the automobile liability and garagekeepers liability insurance coverage, through TBD Insurance Company, for the period September 1, 2013 to September 1, 2014, at a base premium of \$TBD payable from account line 001-0201-101-2590-522.

Who will this benefit?

The School District will benefit because all school district-owned vehicles are covered by this insurance.

Where and when will the activities/services occur? (location)

N/A

Additional person(s) accountable for this tab

Board Action Information Sheet

17

Action Item #

August 2013

Action Month



Ronald Joseph/Ira Weiss

Submitted By

Ronald Joseph/Ira Weiss

Person Accountable

GENERAL AUTHORIZATION

Payment Data

| | | | | | | |
|--------------------------------------------|-------------------|--------------------|-------------|-------------|------------|---------------|
| Total Cost This Action: | <u>\$0.00</u> | Account Number(s): | | | | |
| | | <u>Resp</u> | <u>Fund</u> | <u>Func</u> | <u>Obj</u> | <u>Amount</u> |
| <input type="checkbox"/> General Fund | | | | | | |
| | <u>Department</u> | | | | | |
| <input type="checkbox"/> Supplemental Fund | | | | | | |
| | <u>Name</u> | | | | | |
| | <u>Name</u> | | | | | |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to approve the sale of the McCleary building for a purchase price of \$410,000 to E Properties & Development, LLC. The buyer has the support of the local community groups and submitted the highest bid for the property. The price exceeds the highest value opined in three appraisals.

(See attached Resolution)

Who will this benefit?

All Stakeholders

Where will the activities/services occur and how was this school/location selected? (if applicable)

Janet Burkart

Additional person(s) accountable for this tab

RESOLUTION

A RESOLUTION OF THE BOARD OF PUBLIC EDUCATION OF THE SCHOOL DISTRICT OF PITTSBURGH AUTHORIZING THE SALE OF THE MCCLEARY SCHOOL.

WHEREAS, pursuant to Section 707 of the Public School Code of 1949 and Board Policy Number 814, the School District of Pittsburgh offered the unused and unnecessary former McCleary School for sale to interested developers; and

WHEREAS, three offers to purchase were received and those offers were reviewed by Fourth River Development, LLC, the administration and the solicitor;

WHEREAS, a recommendation was made based upon those reviews to award the sale to E Properties Development, LLC for the offered amount of \$410,000.00.

NOW, THEREFORE, be it resolved and it is hereby resolved as follows:

1. The Board of Public Education hereby authorizes the Chief Operations Officer, working with the solicitor, to prepare the necessary Agreement of Sale and conduct the proper closing of the sale of the McCleary facility designated by Allegheny County as Parcel 80-D-309, situated in the 10th Ward, to E Properties Development, LLC, 4735 Butler Street, Pittsburgh, PA 15201.

RESOLVED this 21st day of August, 2013.

ATTEST:

**BOARD OF PUBLIC EDUCATION
OF THE SCHOOL DISTRICT OF
PITTSBURGH**

Secretary

By _____
President

Board Action Information Sheet

18

Action Item #

August 2013

Action Month



Ronald J. Joseph/Ira Weiss

Submitted By

Ronald J. Joseph/Ira Weiss

Person Accountable

GENERAL AUTHORIZATION

Payment Data

| | | | | | | |
|--------------------------------------------|------------|--------------------|-------------|-------------|------------|---------------|
| Total Cost This Action: | _____ | Account Number(s): | | | | |
| | | <u>Resp</u> | <u>Fund</u> | <u>Func</u> | <u>Obj</u> | <u>Amount</u> |
| <input type="checkbox"/> General Fund | _____ | _____ | _____ | _____ | _____ | _____ |
| | Department | _____ | _____ | _____ | _____ | _____ |
| <input type="checkbox"/> Supplemental Fund | _____ | _____ | _____ | _____ | _____ | _____ |
| | Name | _____ | _____ | _____ | _____ | _____ |
| | Name | _____ | _____ | _____ | _____ | _____ |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to approve the installation of a lighted flagpole to be erected by Unique Services and Applications, Inc.,(USA, Inc.). The flag pole will be installed on the parcel of land known as 32-E-159 at the corner of Mountain Avenue and Wagner Streets, the same location, which the District granted access to at its Legislative meeting on March 24, 2010 to the Hilltop Alliance Community Group giving permission then to erect a welcome sign to the entrance to their Community.

[See additional information]

[PLACEHOLDER]

Who will this benefit?

Hilltop Community

Where will the activities/services occur and how was this school/location selected? (if applicable)

Mountain & Wagner Streets

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

The particular flagpole to be installed has an exposed height of 20', base diameter of 5" and a wall thickness of 0.125". The flagpole is rated to withstand winds of 130 mph with a 4' x 6' flag or 230 mph without a flag. Additional details and dimensions are shown on the attachment "Sentry-20x5x125", which also shows a cross section of its foundation. The first stage of installation involves concreting a galvanized corrugated steel foundation sleeve with base plate, grounding spike and centering wedges into stable soil. After the concrete has cured, the base of the flagpole is inserted into the foundation sleeve and the gap between the flagpole and the sleeve is filled with dry sand and sealed with an elastomer. A solar powered light will be strapped to the flagpole at about the level of the access door to automatically provide soft illumination of the flag at night. A spun aluminum flash collar at the base of the flagpole completes the installation.

Installation will be done by Unique Services and Applications, Inc., (USA, Inc.) a Pittsburgh company with four generations experience in installing and maintaining flagpoles of all heights up to 150 feet. USA, Inc. has installed and serviced many flagpoles for the Pittsburgh School District, dating back to at least 1976. Since then, they have serviced virtually every flagpole within the district, including installations, relocating 90' steel flagpoles, wall-mounted installations, removals, painting, service calls, and have even acted as Safety Inspectors for electricians on the South High Stadium renovations. They are compliant with all applicable OSHA, state and local regulations. The Flag Factory has supplied numerous flagpoles throughout the region, a few of which are indicated on the attached flyer and many of which have been installed by USA, Inc.

THE FLAG FACTORY

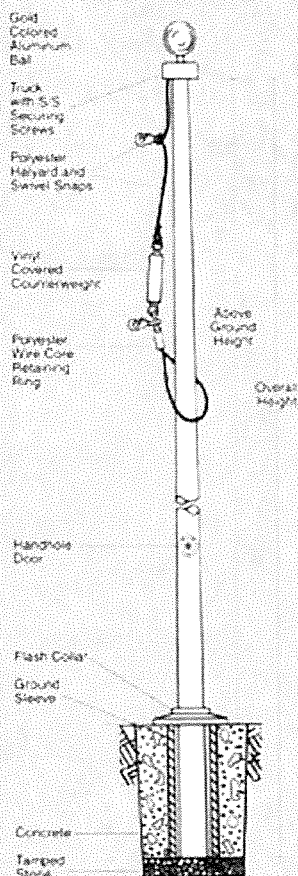
4156 Library Road, Pittsburgh, PA 15234

(412) 341-3524 (800) 521-3524 FAX (412) 341-6722

www.TheFlagFactory.com TheFlagFactory@aol.com

Serving Pittsburgh with Quality Flags & Flagpoles Since 1985

**When plans call for FLAGPOLES,
call THE FLAG FACTORY**



Commercial Flagpoles

15' to over 150'

Aluminum, Fiberglass, Steel
External & Internal Halyard
Groundset, Shoebase, Outrigger,
Nautical, Tilting, Custom

Installation & Repair

Authorized Dealer

for leading flagpole manufacturers, including
American Flagpole / Concord Industries
Eder Flag / Fiberglass Flagpoles of America
Lingo / Monster Flagpoles & others

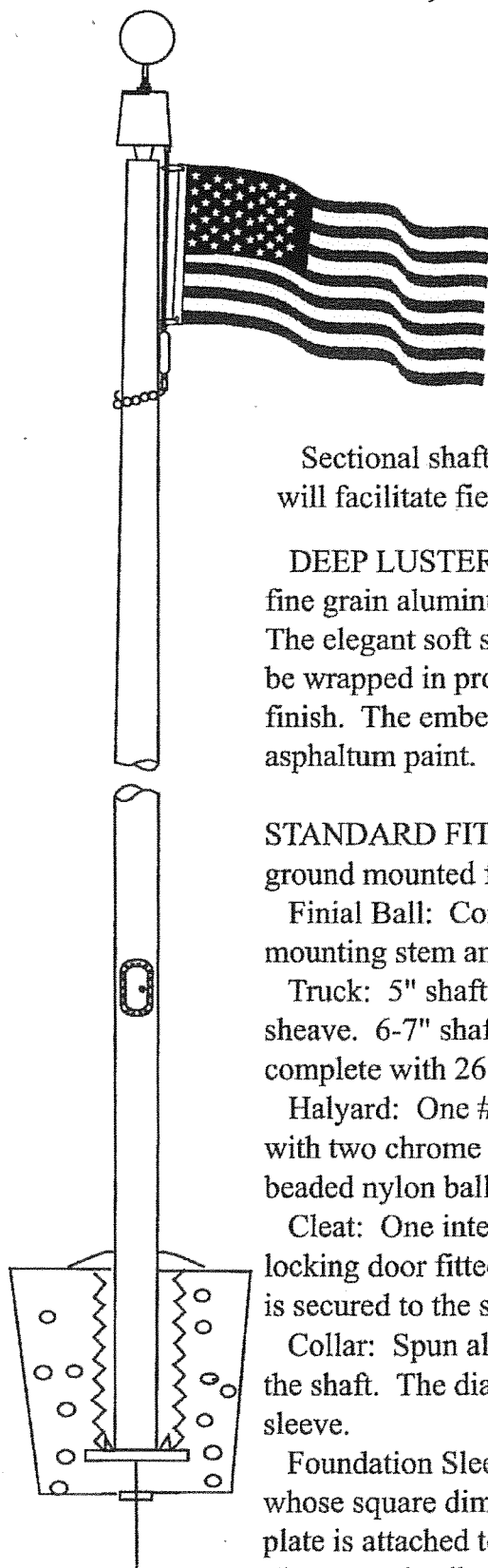
Our Flagpoles May be Seen at

Heinz Field / South Park Flag Plaza /
North Park Flag Plaza / Village at Pine /
American Eagle Outfitters / Brashear LP /
Hyatt Regency / Oakmont Country Club /
Eat 'n Park / Orchard Christian Church /
Allegheny Ludlum / Triangle Park / Plum H.S.
Clearview Credit Union / Franklin Park Boro
Beaver Intermediate Unit / Broughten VFD
& many other prominent locations

OUR NEXT PROJECT

FLAGPOLE

Sentry Ground Set Cone Tapered Aluminum Flagpoles



GENERAL: CONCORD Sentry rope-type concealed halyard flagpoles are made from all new seamless 6063-T6 aluminum tubing, having a uniform conical taper of approximately 1" in every 5'6". Overall lengths to 38'6" can be fabricated in one piece. Overall assembled lengths of 28'0" to 38'6" can be fabricated in two sections for easier shipping. Assembled lengths of 44' are produced in 2 sections.

Sectional shafts are factory fitted with a self-aligning internal sleeve which will facilitate field assembly without welding.

DEEP LUSTER FINISH: All Concord Flagpoles shall be highly polished with fine grain aluminum oxide cloths resulting in a high quality deep luster finish. The elegant soft sheen finish remains maintenance free. Each shaft section shall be wrapped in protective paper and shipped in a hard fiber tube to protect the finish. The embedded portion of the shaft shall be given a heavy coat of asphaltum paint.

STANDARD FITTINGS: The fittings listed are standard for all Concord Sentry ground mounted flagpoles:

Finial Ball: Constructed of #14 ga. aluminum with a flush seam, threaded mounting stem and gold anodized finish. Ball is sized to match shaft diameter.

Truck: 5" shafts - Cast aluminum, cap-style, stationary truck with cast nylon sheave. 6-7" shafts - Cast aluminum revolving, concealed halyard truck complete with 26 stainless steel ball bearings and a stainless steel sheave.*

Halyard: One #10 limited stretch braided white polypropylene halyard fitted with two chrome swivel snaps. Also fitted with 3.5# coated counterweight, beaded nylon ball over steel cable retainer ring and stainless steel link.

Cleat: One internally mounted spring action Cam Cleat. Accessed behind a locking door fitted to a peripherially reinforced cast aluminum frame. The frame is secured to the shaft opening with 18 stainless steel socket head screws.

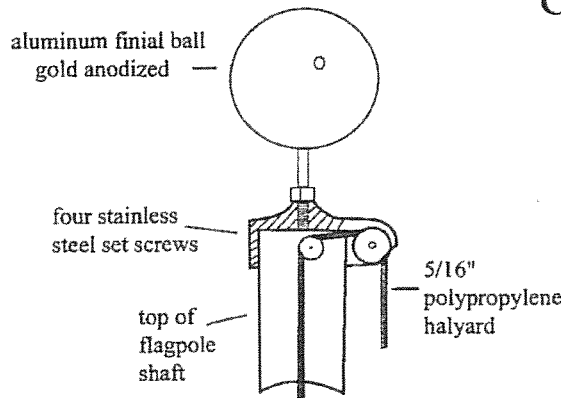
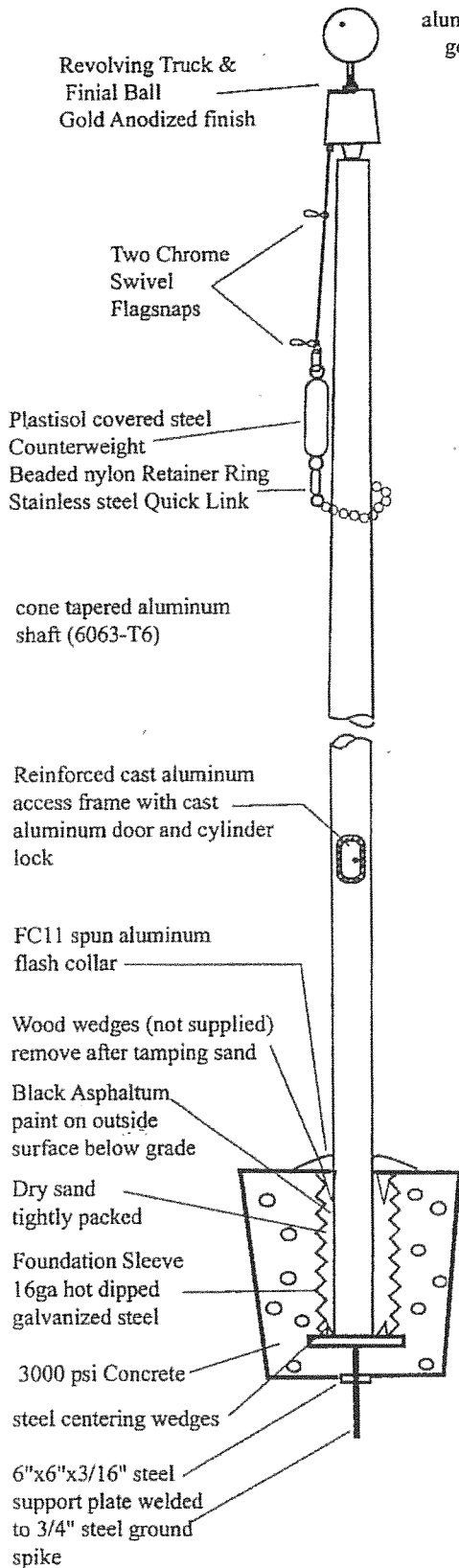
Collar: Spun aluminum type FC11 ornamental flash collar finished to match the shaft. The diameter of the collar to be at least 1" greater than the foundation sleeve.

Foundation Sleeve: Fabricated from #16 ga. galvanized steel, with a base plate whose square dimension is at least the i.d. of the sleeve plus 3". A 6" square set plate is attached to the 3/4" steel ground spike at least 6" below the base plate. The ground spike is not less than 18" long.

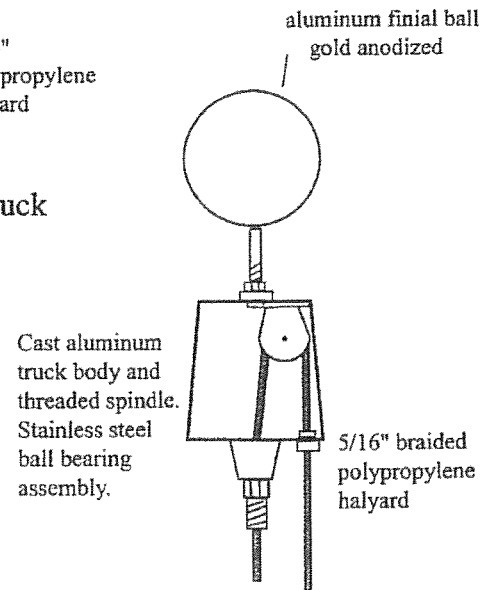
* upgrade option on 5" shafts

Sentry

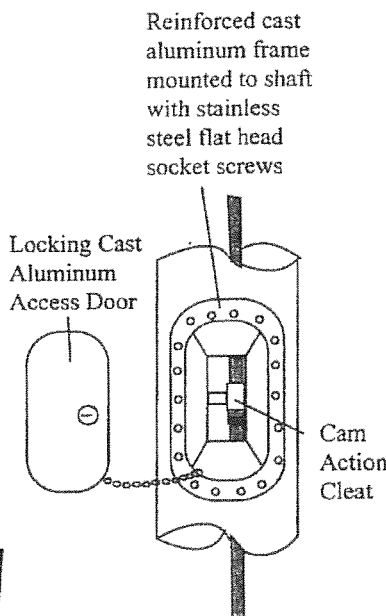
Concord Industries, Inc
4150-A Kellway Circle, Addison, Texas 75001



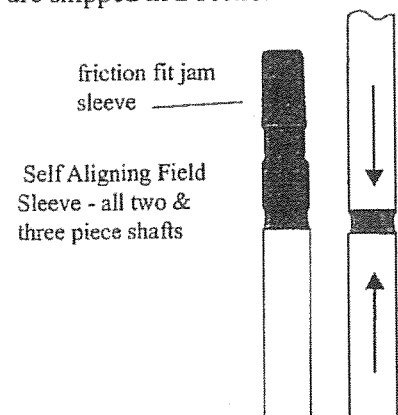
Cast Aluminum Stationary Truck with Nylon Sheave (standard on 5" shafts)



Revolving Truck with stainless steel sheave (standard on 6 & 7" shafts optional on 5" shafts)



Shafts with an overall length of 44' are shipped in 2 sections.



Warning: Extreme caution should be exercised when installing flagpoles near overhead powerlines, or in the vicinity of buried cables.

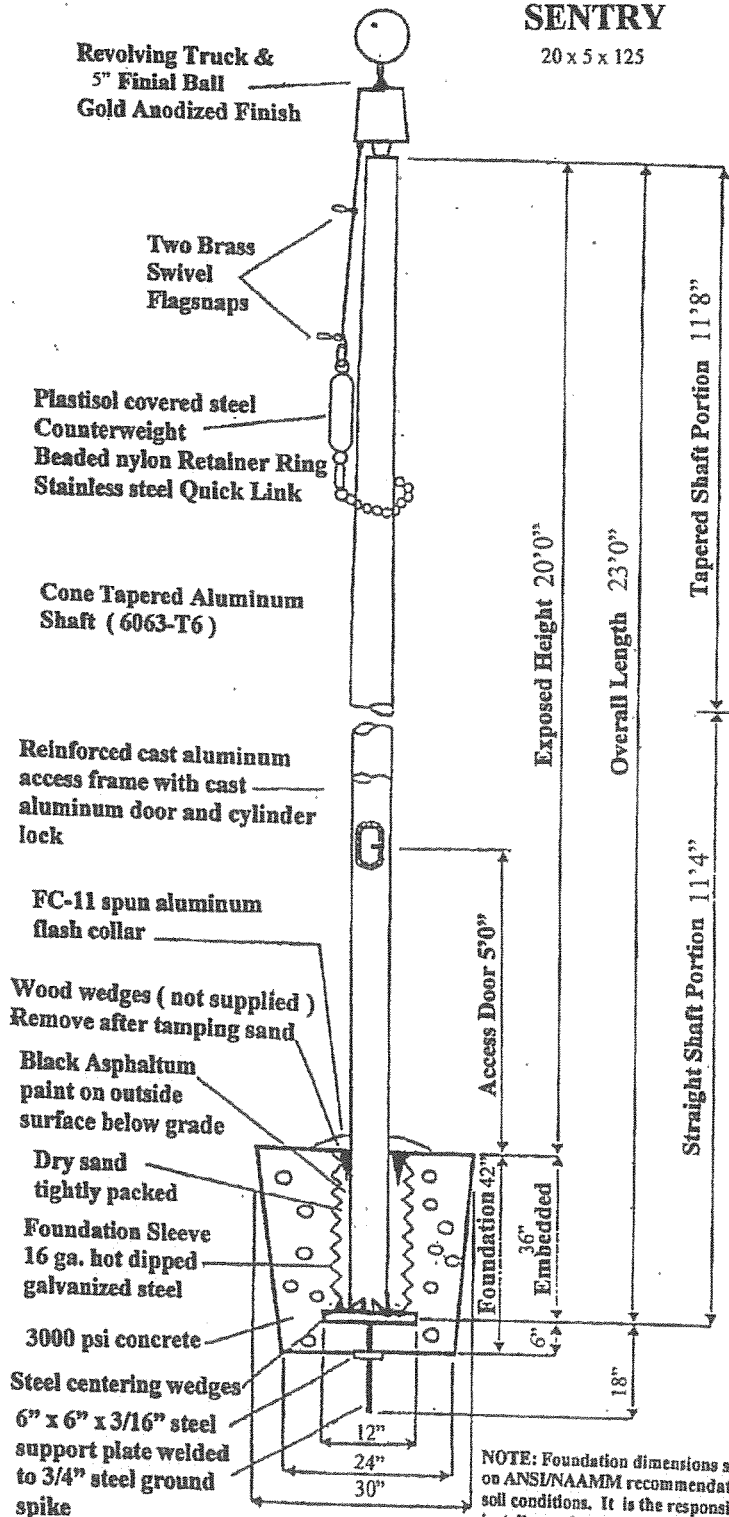
©2000 Concord Industries, Inc.

SENTRY

20 x 5 x 125

Concord Industries, Inc.

4150-A Kellway Circle, Addison, TX 75001



Aluminum finial ball
Gold Anodized

Cast aluminum truck body and threaded spindle. Stainless steel ball bearing assembly

5/16" Nylon Halyard

Locking Cast Aluminum Access Door

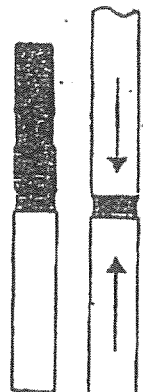
Reinforced cast aluminum frame mounted to shaft with stainless steel flat head socket screws

Cam Action Cleat

Shafts with an overall length of 44' or larger are shipped in 2 or 3 sections

Friction fit jam sleeve

Self aligning field sleeve - all two & three piece shafts



| | | | |
|--------|------------------------------------------------|----------------|--------------------------------|
| PROJ: | Ground Set Tapered Aluminum Flagpole (6063-T6) | | DATE: |
| LOC: | Exp Ht 20' | Overall Ht 23' | Ship in 1 Section |
| CONTR: | Butt Dia. 5" | Top Dia 3" | Wall Thickness .125 |
| CUST: | Finish 150 Grit High Polish | | JOB # |
| | | | ©2000 Concord Industries, Inc. |

Board Action Information Sheet

19

Action Item #

August 2013

Action Month



Ira Weiss

Submitted By

Ira Weiss

Person Accountable

GENERAL AUTHORIZATION

Payment Data

| | | | | | | |
|--------------------------------------------------|--------------------|--------------------|-------------|-------------|------------|--------------------|
| Total Cost This Action: | <u>\$44,570.00</u> | Account Number(s): | | | | |
| | | <u>Resp</u> | <u>Fund</u> | <u>Func</u> | <u>Obj</u> | <u>Amount</u> |
| <input checked="" type="checkbox"/> General Fund | <u>Law</u> | <u>0201</u> | <u>010</u> | <u>2590</u> | <u>529</u> | <u>\$44,570.00</u> |
| | Department | | | | | |
| <input type="checkbox"/> Supplemental Fund | | | | | | |
| | Name | | | | | |
| | | | | | | |
| | Name | | | | | |
| | | | | | | |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, that the Board of Public Education of the School District of Pittsburgh authorizes a student accident insurance plan through Ace American Insurance Company for the school year 2013-2014, which includes the following:

1. A voluntary plan, which has two options (a schooltime policy or a 24-hour policy), for all students at the expense of the parent/guardian of the student;
2. A compulsory plan and a catastrophic plan for all middle and secondary interscholastic athletes who are participants in athletic events under PIAA jurisdiction at the expense of the School District; and
3. A compulsory intramural sports rider to cover students in grades 3-5 who participate in competitive sports (non PIAA sanctioned) at the expense of the School District.

The total cost of the Compulsory Plan, the Catastrophic Plan and the Compulsory Intramural Sports Rider shall not exceed \$44,570.00 payable from Account line 0201-010-2590-529.

Who will this benefit?

All students in the Pittsburgh Public Schools.

Where will the activities/services occur and how was this school/location selected? (if applicable)

N/A

Additional person(s) accountable for this tab

Board Action Information Sheet


20

Action Item #


August 2013

Action Month



 Ronald J. Joseph/Ira Weiss

Submitted By

 Linda Lane

Person Accountable

GENERAL AUTHORIZATION

Payment Data

| | | | | | | |
|--------------------------------------------|------------|--------------------|-------------|-------------|------------|---------------|
| Total Cost This Action: | _____ | Account Number(s): | | | | |
| | | <u>Resp</u> | <u>Fund</u> | <u>Func</u> | <u>Obj</u> | <u>Amount</u> |
| <input type="checkbox"/> General Fund | _____ | _____ | _____ | _____ | _____ | _____ |
| | Department | _____ | _____ | _____ | _____ | _____ |
| <input type="checkbox"/> Supplemental Fund | _____ | _____ | _____ | _____ | _____ | _____ |
| | Name | _____ | _____ | _____ | _____ | _____ |
| | Name | _____ | _____ | _____ | _____ | _____ |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

Board approval is requested to establish a Donor Assisted Fund(DAF) with the Pittsburgh Foundation consisting of the proceeds in the Allegheny High School War Memorial Funds in the current amount of \$98,150.62. The Superintendent would serve as the District representative for the Pittsburgh Foundation. The recipients would be chosen from North Side students per the terms of the original fund by a committee consisting of the Principal, teachers and counselors based upon criteria developed by the school.

The funds are currently held by PNC Bank which does not wish to administer trusts of this size. Approval of the Attorney General is required since this is a charitable trust. The original amount in the Fund was \$3,000. This action would authorized PNC to transfer the fund to the Pittsburgh Foundation, establish the Donor Assisted Fund with the Superintendent as the district representative with the Foundation/The name of the fund will be the School District of Pittsburgh Allegheny High School War Memorial Scholarship Fund.

Who will this benefit?

Students

Where will the activities/services occur and how was this school/location selected? (if applicable)

PPS/Pittsburgh Foundation - This is a scholarship fund established in 1932 for scholarships at Allegheny High School or for students from North Side High Schools.

Additional person(s) accountable for this tab

Board Action Information Sheet

21

Action Item #

August 2013

Action Month



Michael McNamara

Submitted By

Vidya Patil

Person Accountable

GENERAL AUTHORIZATION

Payment Data

| | | | | | | |
|--------------------------------------------|---------------|--------------------|-------------|-------------|------------|---------------|
| Total Cost This Action: | <u>\$0.00</u> | Account Number(s): | | | | |
| | | <u>Resp</u> | <u>Fund</u> | <u>Func</u> | <u>Obj</u> | <u>Amount</u> |
| <input type="checkbox"/> General Fund | | | | | | |
| | Department | | | | | |
| <input type="checkbox"/> Supplemental Fund | | | | | | |
| | Name | | | | | |
| | Name | | | | | |

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That in order for Columbia Gas of Pennsylvania to replace and relocate gas service for the Brashear/South Hills site, the Board of Directors of the School District of Pittsburgh grant Columbia Gas of Pennsylvania a right-of-way to relocate gas service from Crane Avenue and abandon existing gas service from northeast section of property at Brashear/South Hills site upon terms and conditions acceptable to the Solicitor and the Chief Operations Officer. The work is to be performed by contractors authorized by Columbia Gas.

Who will this benefit?

Students, faculty members and staff of the school district

Where will the activities/services occur and how was this school/location selected? (if applicable)

Pittsburgh Brashear High School / South Hills 6-8

Allen Biestek

Additional person(s) accountable for this tab

Board Action Information Sheet

22

Action Item #

August 2013

Action Month



pre
Pamela R. Capretta

Submitted By

Ronald J. Joseph

Person Accountable

GENERAL AUTHORIZATION

Payment Data

| | | | | | | |
|--------------------------------------------------|--------------------|--------------------|-------------|-------------|------------|--------------------|
| Total Cost This Action: | <u>\$40,838.00</u> | Account Number(s): | | | | |
| <input checked="" type="checkbox"/> General Fund | | <u>Resp</u> | <u>Fund</u> | <u>Func</u> | <u>Obj</u> | <u>Amount</u> |
| | | <u>3300</u> | <u>010</u> | <u>2511</u> | <u>330</u> | <u>\$40,838.00</u> |
| <input type="checkbox"/> Supplemental Fund | | | | | | |
| | Department | | | | | |
| | Name | | | | | |
| | Name | | | | | |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend the contract previously approved with Deloitte & Touche, Committee on Business/Finance September, 2009, and amended in September 2011 and October 24, 2011 for the District's Single Audit.

Reason for Amendment:

To cover the cost of:

Additional testing required by New GASB#57, GASB#62 - GASB#64

2 major programs added for A-133 requirements

Additional testing for worker's compensation related to new comprise and release procedures.

(See Additional Information Attached)

Who will this benefit?

All District stakeholders benefit from a quality local audit.

Where will the activities/services occur and how was this school/location selected? (if applicable)

The majority of work on the local audit is performed in the Administration Building.

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

Original Item:

RESOLVED, That the appropriate officers of the Board authorize Deloitte & Touche to conduct the School District's annual Single Audit for the fiscal years ended December 31, 2009 through December 31, 2013 in accordance with the District's request for proposals, Deloitte's proposal and Deloitte's revised pricing, as follows:

- Fiscal year ended December 31, 2009 \$167,915 (payable in 2010)
- Fiscal year ended December 31, 2010 \$190,871 (payable in 2011)
- Fiscal year ended December 31, 2011 \$224,928 (payable in 2012)
- Fiscal year ended December 31, 2012 \$158,150 (payable in 2013)
- Fiscal year ended December 31, 2013 \$161,300 (payable in 2014)

Total contract amount (due in 2012) is \$224,928 payable from account line 3300-010-2511-330.

Amended Item:

RESOLVED, That the appropriate officers of the Board authorize Deloitte & Touche to conduct the School District's annual Single Audit for the fiscal years ended December 31, 2009 through December 31, 2013 in accordance with the District's request for proposals, Deloitte's proposal and Deloitte's revised pricing, as follows:

- Fiscal year ended December 31, 2009 \$167,915 (payable in 2010)
- Fiscal year ended December 31, 2010 \$190,871 (payable in 2011)
- Fiscal year ended December 31, 2011 \$224,928 (payable in 2012)
- Fiscal year ended December 31, 2012 \$198,988 (payable in 2013)
- Fiscal year ended December 31, 2013 \$161,300 (payable in 2014)

Total contract amount (due in 2013) is \$198,988 payable from account line 3300-010-2511-330.

Board Action Information Sheet

23

Action Item #

August 2013

Action Month



Dave Skalniak

Submitted By

Mark Campbell

Person Accountable

GENERAL AUTHORIZATION

Payment Data

| | | | | | | |
|--------------------------------------------------|-----------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|
| Total Cost This Action: | <u>\$5,500.00</u> | Account Number(s): | | | | |
| <input checked="" type="checkbox"/> General Fund | <u>Technology</u> | <u>Resp</u> | <u>Fund</u> | <u>Func</u> | <u>Obj</u> | <u>Amount</u> |
| | <u>Department</u> | <u>5000</u> | <u>010</u> | <u>2240</u> | <u>348</u> | <u>\$5,500.00</u> |
| <input type="checkbox"/> Supplemental Fund | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> |
| | <u>Name</u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> |
| | <u>Name</u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> |

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

Board authorization is requested to amend the contract with Carl Truss, Consultants/Contracted Services, Item # 8, Committee on Business and Finance, approved at the February 26, 2013 Legislative meeting.

Reason for Amendment:

To amend the hours and cost as needed to support Dave Skalniak in the production of the electronic media.

Original Item:

RESOLVED, That the appropriate officers of the Board be authorized to renew the contract with Carl Truss beginning March 1, 2013 and finishing December 31, 2013 for 70 hours. Mr. Truss' services will be used as needed, to assist David Skalniak in the production of electronic media. Total cost is not to exceed \$3,150.00 from account line 5000-010-2240-348.

Amended: Item:

RESOLVED, That the appropriate officers of the Board be authorized to amend the contract with Carl Truss beginning March 1, 2013 and finishing December 31, 2013 to add an additional 120 hours. Mr. Truss' services will be used as needed, to assist David Skalniak in the production of electronic media. Total cost of this action shall not exceed \$5,500 from account line 5000-010-2240-348.

Who will this benefit?

Video will highlight District programs and services with the goal of connecting families to resources.

Where will the activities/services occur and how was this school/location selected? (if applicable)

On location at schools and offices throughout the District

Ebony Pugh

Additional person(s) accountable for this tab

TRAVEL REIMBURSEMENT APPLICATIONS

The following employees have been approved for travel reimbursement:

NAME/LOCATION

EFFECTIVE DATE

Feyes, Diana/Early Head Start/EC
Green, Rae-Ann L./Student Support
Henry, Elizabeth/Food Service

June 25, 2013
July 15, 2013
July 29, 2013

8/1/13

REPORT OF TRAVEL

July 2013

The following persons have accounted in full for the authorized trips at the expense of the Board (Section 643) and have been reimbursed in accordance with Section 310g of the rules of the Board.

| Last Name | First Name | Begin Date | End Date | Purpose | Total YTD | Classification | Destination | Total Cost | Fund | Department |
|---------------|------------|------------|-----------|--------------------------------|-----------|--------------------------|---------------------|------------|------|------------|
| Gavlik | Michael | 6/20/2013 | 6/21/2013 | Spring Sports Workshop | | Official Representative | Mechanicsburg, PA | 1,640.07 | 010 | 4815 |
| Vasser | Theodore | 6/21/2013 | 6/22/2013 | PA School Bus Driver Comp. | | Official Representative | State College, PA | 209.31 | 010 | 6500 |
| Augustin | Lisa | 6/19/2013 | 6/22/2013 | Nat. Conf. on Student Assess | | Professional Development | National Harbor, MD | 2,000.00 | 010 | 1300 |
| Campbell | Mark | 7/11/2012 | 7/12/2013 | Visit Sunguard-Stud. Inf. Sys. | | Official Representative | Boston, MA | 448.70 | 010 | 5000 |
| Forsythe | Patricia | 7/15/2013 | 7/15/2013 | Cont. Prof. Educ. for CPA Lic. | | Professional Development | Hershey, PA | 748.74 | 010 | 3300 |
| Lavorini | Peter | 5/28/2013 | 5/29/2013 | First Lady's Open. Doors Forum | | Official Representative | Harrisburg, PA | 418.42 | 05S | 4810 |
| Mike | Angela | 6/26/2013 | 6/28/2013 | PA-CTEC Annual Conference | | Professional Development | Champion, PA | 786.05 | 06T | 4800 |
| Slayton | Charles | 6/26/2013 | 6/28/2013 | PA-CTEC Annual Conference | | Professional Development | Champion, PA | 739.05 | 06T | 4800 |
| Tyhnas | Darcy | 6/26/2013 | 6/28/2013 | PA-CTEC Annual Conference | | Professional Development | Champion, PA | 773.58 | 06T | 4800 |
| Olszewski | Jo Ann | 6/26/2013 | 6/28/2013 | PA-CTEC Annual Conference | | Professional Development | Champion, PA | 730.67 | 06T | 4800 |
| Wolfgang | Linda | 6/26/2013 | 6/28/2013 | PA-CTEC Annual Conference | | Professional Development | Champion, PA | 739.01 | 06T | 4800 |
| Metikosh | Michael | 6/26/2013 | 6/28/2013 | PA-CTEC Annual Conference | | Professional Development | Champion, PA | 708.07 | 06T | 4800 |
| Justice | Camilla | 5/28/2013 | 5/30/2013 | PA Positive Beh.Supp. Network | | Professional Development | Hershey, PA | 689.85 | 15T | 5181 |
| Franklin | Samuel | 5/29/2013 | 5/30/2013 | Educator Effectiveness Meet. | | Professional Development | Harrisburg, PA | 443.78 | 16N | 1311 |
| Beers | Rachel | 6/17/2013 | 6/18/2013 | Connect for Success Conf. | | Professional Development | Columbus, OH | 579.17 | 16N | 1311 |
| Patterson | Cynthia | 6/25/2013 | 6/28/2013 | Lang. Essent.-Read. & Spell. | | Professional Development | Austin, TX | 1,506.28 | 16T | 4161 |
| McPherson | Denise | 6/25/2013 | 6/28/2013 | Lang. Essent.-Read. & Spell. | | Professional Development | Austin, TX | 1,519.58 | 16T | 4161 |
| Freeman | Lauren | 6/25/2013 | 6/28/2013 | Lang. Essent.-Read. & Spell. | | Professional Development | Austin, TX | 1,462.29 | 16T | 4161 |
| Booker-Durham | Stephanie | 6/25/2013 | 6/28/2013 | Lang. Essent.-Read. & Spell. | | Professional Development | Austin, TX | 1,465.28 | 16T | 4161 |
| Hornick | Stephanie | 6/25/2013 | 6/28/2013 | Lang. Essent.-Read. & Spell. | | Professional Development | Austin, TX | 1,498.28 | 16T | 4161 |
| Basinger | Kimberly | 5/21/2013 | 5/22/2013 | Urban District Leadership Net. | | Professional Development | Tampa, FL | 606.65 | 17T | 4000 |
| McCarthy | Allison | 5/21/2013 | 5/23/2013 | Urban District Leadership Net. | | Professional Development | Tampa, FL | 358.30 | 17T | 4000 |
| Rudiak | Barbara | 2/4/2013 | 2/6/2013 | Wallace Foundation PLC Meet | | Professional Development | New York City, NY | 663.54 | 18S | 4810 |
| Barone-Martin | Carol | 5/16/2013 | 5/17/2013 | CLASS Assessor Training | | Professional Development | Pittsburgh, PA | 40.00 | 19T | 4801 |
| Crowell | Jamie | 5/28/2013 | 5/30/2013 | PAPBS Network Imple. Forum | | Professional Development | Hershey, PA | 452.90 | 28V | 5544 |
| Wright | Lilian | 5/28/2013 | 5/30/2013 | PAPBS Network Imple. Forum | | Professional Development | Hershey, PA | 701.46 | 28V | 5544 |
| Tress | Becky | 6/24/2013 | 6/27/2013 | Trainer Induction Program | | Professional Development | Oxford, MA | 1,582.98 | 28V | 5544 |

23,512.01

Summary of Expenditures by Fund:

Expenses Paid from Fund 010 & 500 5,046.82
Expenses Paid from Fund 618, 620 & 622 (Site Based Fund) 0.00
Federal and Other Funds 18,465.19
Total Expenditures 23,512.01